

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE PLAY LEISURE AND WELFARE COMMITTEE
HELD ON MONDAY 11TH NOVEMBER 2019 AT 7.30PM
AT CHORLEY BUSINESS AND TECHNOLOGY CENTRE

PRESENT: Councillor C Bromilow (Chair)
Councillor J Cronshaw
Councillor S Edwards-Williams
Councillor D Dowrick

IN ATTENDANCE: Mrs G Egan (Project Officer)
Mrs T Morris (Clerk)

19.46 APOLOGIES

The Chair welcomed the members to the meeting. Apologies were received and accepted for Councillor G Ormston.

19.47 DECLARATION OF INTEREST

Councillor D Dowrick declared an interest as a Governor at Lancaster Lane Primary School and Councillor C Bromilow as a Trustee for Cuerden Valley Trust.

19.48 APPROVAL OF MINUTES DATED 5th SEPTEMBER 2019

It was **RESOLVED** to approve the minutes of the meeting held on 5th September 2019 which were duly signed by the Chair.

19.49 MATTERS ARISING

19.41 Cunnery Meadow Request for Additional Payment

It was confirmed by the Clerk that she had written to Wicksteed to deny their request for additional funding. The final invoice had been received by Wicksteed with no additional funds added.

Retention

It was noted that the ITQ clearly stated that there would be a 5% retention as was normal for works of this nature. This would be confirmed to Wicksteed at the final handover meeting.

ACTION

Clerk/WG

Completion of Project and LEF Grant Update

The Project Officer confirmed that she had contacted the LEF regarding the grant for the project and an extension was approved until March 2020 in order for the work to be completed.

Clerk/PO

It was noted at this time that both the Parish Council and Wicksteed were in agreement that the Play Area was not ready for handover at the present time due the wet conditions on the site. This would be kept under review.

PO/WG

19.50 PLAY AREAS MAINTENANCE UPDATE

1. Great Greens Lane Play Area

Cllr C Bromilow reported that she and the Clerk had visited the play area subsequent to being informed by Wicksteed that the outstanding issues had been resolved.

The site visit was very disappointing as little to anything had been done. The main issues were the poor painting of the fencing and benches, rotten/missing edging boards and spongy safety flooring.

The Clerk stated that she had an independent quotation for the repainting of the fencing at £2,600 +VAT. The Project Officer advised that it was not normal practice to paint railings in situ but to remove them and have them dipped. Also as the railings were galvanised steel the paint would be more difficult for the paint to adhere. So the result may not be any better than the existing paintwork.

The Clerk and PO had visited the site and there was an attempted repair to the safety flooring on junior multi use equipment. The Clerk and PO would monitor the situation and report back to the members in due course.

PO/Clerk

Other routine maintenance work had been costed at £190.00 and would be undertaken in due course.

PO

It was agreed that the play area was well used and the feedback from the residents was very positive. So it was agreed to wait until the next financial year to review the re-painting situation and whether to invoice Wicksteed for that work.

Clerk

2. Manor Road Infant Play Area

The Clerk had responded to Chorley Council stipulating that it would be a financial partnership only and that the site would be handed over in perpetuity to Chorley Council on completion. She was yet to receive a response from Chorley Council.

FPC

3. Skate Park Clayton Green

The Chair indicated that this would be the main focus of the Committee going forward. It was agreed to request that volunteers form the members to form a working group to canvas the community regarding the future development of the skate park.

It was requested that the Clerk enquire from Euxton Parish Council if they had used a questionnaire as part of their consultation process.

Clerk

The Project Officer would look into contacting specialist skate park installers to gauge the approximate cost of a light revamp to total renovation.

PO

4. Meadow Bank Infant Play Area

The Project Officer reported that she had visited the play area. Although it was tired in appearance it looked sound.

There was a discussion regarding the possible ongoing maintenance options rather than replacement.

It was requested that the firm be chosen to undertake a maintenance check advise as to the best course of action.

PO

19.51 REPORT ON JOINT SCARECROW FESTIVAL 2019

Cllrs C Bromilow and D Dowrick reported on the Joint Scarecrow Festival.

It was noted that there were a number of things which were to be learnt from the event.

- It would be recommended that the Scarecrow Festival be run next year separately from Whittle Parish Council.
- It was proposed to investigate the possibility for the Scarecrow Festival to be run as a weekend event at a prescribed venue rather than over a longer timescale with displays scattered over a very large area.
- There would need to be more publicity and more banners
- It was proposed to try to collect more donated prizes from the community

- Planning would take place as soon as practicable in the New Year.
- Research should be undertaken with neighbouring Parishes/Organisations who run Scarecrow Festivals for top tips on how to run a festival.

PO/Clerk
/WG

19.52 OAP CHRISTMAS LUNCH

It was confirmed that the OAP lunch would be held at the Halfway House on Monday 9th December 2019 at 1.00pm.

The Clerk stated that there had been a great response so far and encouraged the Members to sign post anyone who qualified to contact the office.

19.53 CHRISTMAS TREE LIGHT SWITCH ON

It was confirmed that the event was scheduled to take place on Saturday 30th November 2019 at 6.30pm and then onto the Lord Nelson for free refreshments and entertainment/disco.

It was proposed that those who wished to volunteer meet prior to the event around 5.30pm in order to co-ordinate where to stand and to distribute the refreshment vouchers. Councillor C Bromilow would co-ordinate this with the Clerk and Councillor Mark Clifford.

Clerk/MC
/CB

It was also noted that the side door to the refreshments was not opened initially or signposted. It was recommended that this be arranged with the Landlord prior to the event.

19.54 BUDGET REVIEW 2020/21

The members worked their way through the various budget items which would be forwarded to the Finance Committee for scrutiny in due course.

19.55 DATE OF NEXT MEETING

The next meeting is scheduled for Monday 13th January 2020 at 7.00pm.